



**CEQA APPLICATION  
CITY OF UPLAND  
DEVELOPMENT SERVICES DEPARTMENT – PLANNING DIVISION**

<b>PROJECT ADDRESS/LOCATION:</b>  _____  _____	<b>FILE NO.:</b> <b>EAR--</b> _____ <b>RELATED FILES:</b> _____
<b>APPLICANT NAME:</b> _____ <b>ADDRESS:</b> _____ _____ _____ <b>PHONE:</b> _____ <b>FAX:</b> _____ <b>E-MAIL:</b> _____	<b>PROPERTY OWNER:</b> _____ <b>ADDRESS:</b> _____ _____ _____ <b>PHONE:</b> _____ <b>FAX:</b> _____ <b>E-MAIL:</b> _____

<b>PROJECT DESCRIPTION</b>
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<b>APPLICANT CERTIFICATION</b>
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I hereby certify that the information provided is complete and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

<b>DATE RECEIVED:</b>	<b>RECEIVED BY:</b>	<b>FEES:</b>	<b>RECEIPT NO:</b>
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## PROJECT INFORMATION

1. General Plan: \_\_\_\_\_ Zoning: \_\_\_\_\_  
2. Proposed Building Height: \_\_\_\_\_  
3. Site Acreage: Gross: \_\_\_\_\_ Net: \_\_\_\_\_  
4. Building Sq. Ft.: Gross: \_\_\_\_\_ Net: \_\_\_\_\_

**(For Single- and Multiple-Family Residential:** Density proposed, number of units, square footage, number of bedrooms in each unit, and the number of each unit type proposed, include type of household size expected, range of sale prices or rents):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Lot Coverage: \_\_\_\_\_ % \_\_\_\_\_ sq. ft.  
6. Parking: **Required Spaces:** \_\_\_\_\_ Covered: \_\_\_\_\_ Uncovered: \_\_\_\_\_  
Guest: \_\_\_\_\_ Handicapped: \_\_\_\_\_  
**Proposed Spaces:** \_\_\_\_\_ Covered: \_\_\_\_\_ Uncovered: \_\_\_\_\_  
Guest: \_\_\_\_\_ Handicapped: \_\_\_\_\_  
7. Loading spaces: Required: \_\_\_\_\_ Proposed: \_\_\_\_\_  
8. Landscape: **Required:** \_\_\_\_\_ % \_\_\_\_\_ sq. ft.  
**Proposed:** \_\_\_\_\_ % \_\_\_\_\_ sq. ft.  
9. Type of building construction: \_\_\_\_\_  
10. Lot, Parcel, or Tract Number(s): \_\_\_\_\_  
11. Is this proposed project part of a larger project? \_\_\_\_\_  
12. Are there existing buildings on the site: \_\_\_\_\_  
13. List the previous uses of the site:  
Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_  
Other (described) \_\_\_\_\_  
14. Include substantial change in demand for municipal services (police, fire, water, sewage, etc):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
15. If the project involves a variance, conditional use or re-zoning application, state this and indicate clearly why the application is required. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## COMMERCIAL, INDUSTRIAL, OR OTHER NON-RESIDENTIAL PROJECTS

1. Describe and list the products to be manufactured on-site, the manufacturing process used, and the by-products or waste products produced on-site: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
2. For a manufacturing process, list any toxic, hazardous, and/or flammable substances used, produced, or stored on the proposed site: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
3. Indicate the number of truck deliveries, the type of materials loaded or unloaded, and the times of the deliveries: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## ENVIRONMENTAL INFORMATION

Are the following items applicable to the project or its effects? Discuss below all items checked yes (attach additional sheets as necessary).

- |  | Yes | No  |
|--|-----|-----|
| 1. Change in existing features of any bays, tidelands, beaches, hills, or substantial alteration of ground contours: _____<br>_____  | [ ] | [ ] |
| 2. Change in scenic views or vistas from existing residential areas or public lands or roads: _____<br>_____   | [ ] | [ ] |
| 3. Change in pattern, scale or character of general area of project: _____<br>_____  | [ ] | [ ] |
| 4. Significant amounts of solid waste or litter: _____<br>_____  | [ ] | [ ] |
| 5. Change in dust, ash, smoke, fumes or odors in vicinity: _____<br>_____  | [ ] | [ ] |
| 6. Change in ocean, bay, lake, stream or ground water quality or quantity, or alteration of existing drainage patterns: _____<br>_____   | [ ] | [ ] |
| 7. Substantial change in existing noise or vibration levels in the vicinity: _____<br>_____  | [ ] | [ ] |
| 8. Site on filled land or on slope of 10 percent or more: _____<br>_____   | [ ] | [ ] |
| 9. Use or disposal of potentially hazardous materials, such as toxic substances, flammables or explosives: _____<br>_____  | [ ] | [ ] |
| 10. Substantial change in demand for municipal services (police, fire, water, sewage, etc.): _____<br>_____  | [ ] | [ ] |
| 11. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.): _____<br>_____   | [ ] | [ ] |
| 12. Relationship to a larger project or series of projects: _____<br>_____   | [ ] | [ ] |
| 13. Describe the project site as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historical or scenic aspects. Describe any existing structures on the site, and the use of the structures. Attach photographs of the site. Snapshots or Polaroid photos will be accepted.<br><br>_____ |     |     |

14. Describe the surrounding properties, including information on plant and animals and any cultural, historical or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, set-back, rear yard, etc.) Attach photographs of the vicinity.

### CONGESTION MANAGEMENT

1. What is the anticipated average daily traffic count? \_\_\_\_\_

### FILING REQUIREMENTS

#### FILING FEES:

- ☐ Environmental Exemption: \$750.00
- ☐ Negative Declaration: \$2,050.00
- ☐ Environmental Review (IS/MND/EIR) (Initial Deposit): \$10,000.00
- ☐ When an IS/MND/EIR is required, the applicant shall provide 5 hard copies and digital copies on a flash drive of all technical documents, appendences, Initial Studies, Mitigated Negative Declarations, Environmental Impact Reports

State of California, Department of Fish and Game Review (if applicable):

- ☐ \$50.00 San Bernardino County Processing Fee (make check payable to The Clerk of the Board of Supervisors).
- ☐ \$2,839.25 Environmental Impact Report Review (make check payable to The Clerk of the Board of Supervisors).
- ☐ \$2,044.00 Negative Declaration or Mitigated Negative Declaration Review (make check payable to The Clerk of the Board of Supervisors).

\*Per the amendment to the Master Fee Schedule in Resolution No. 6423 adopted by the City Council and effective on January 1, 2018, The applicant is responsible for all costs incurred by the City including Supplies, equipment and the fully burdened rate of staff involved. A deposit may be required, as determined by the Development Services Director, for complex projects, negotiations or use of third party vendors. These deposit fees are determined by third party vender contracts, invoicing by contract employees and projects that are major or complex in nature, that exceed the billable staff rate to complete. The amount will be varied based on the scope of the project. Only true cost is billed to the applicant and any overage in deposit is refunded after completion of the project.